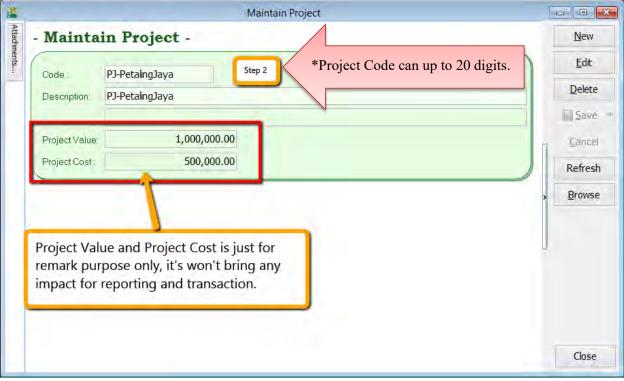
<u>**Project Module :**</u>

This module allow user to maintain the project accounting as the branch or departmental basis, normally user will use for simple construction base so that they get to view Profit and Loss / Balance Sheet compare by Project.

Step 1 : Click on Tools Maintain Project
--

tion - Testing Company [2012]	
<u>Tools</u> <u>W</u> indow <u>H</u> elp	
Maintain User Group	Step 1
🚹 Maintain User	Step 1
🥑 User Access Right Assigr	nment
🔠 Maintain Style	
Maintain Commission So	cript
Maintain Document Nun	nber
Maintain Acceptable Tra	nsaction Date
📴 Maintain Form Mode	
Maintain Agent	
Maintain Area	
Maintain Terms	
Maintain Currency	
📴 Maintain Journal	
Maintain Payment Metho	od
IP Maintain Project	
💭 Maintain Tax	
📴 Maintain Company Cate	gory

Step 2 : Insert **Project Code & Description**, for project value and project cost is not compulsory field to fill in, if you have fill in then it's just remark purpose.



Step 3 : Click on Tools | Options.

	*
	Maintain Commission Script
	Maintain Document Number
	Maintain Acceptable Transaction Date
P	Maintain Form Mode
1	Maintain Agent
6 .5	Maintain Area
30天	Maintain Terms Step 3
RM	Maintain Currency
	Maintain Journal
ð	Maintain Payment Method
DEPT	Maintain Project
E.J.	Maintain Tax
	Maintain Company Category
	Maintain Shipper
-	Print Audit Trail
P	Analyse Data Integrity
CH	Report Designer
-	Print Bar Code (Direct Printer)
	Print Bar Code (Windows Printer)
	DIY
3	Options

Step 4 : Then look for **Miscellaneous** | Make sure " **Show Document Project** " have tick this option.

	Numeric Value Display Form	<i>m</i> .		
BarCode	I Numbering Type	Display Format	Number	Sample
Ban ode	Accounting Value	#,0.00;(#,0.00)	123456789.12345	123,456,789.12
	Currency Rate	#,0.0000	1234.12345	1,234.1235
Aiscellaneous	Stock Quantity	#,0.00;-#,0.00	1234.12345	1,234.12
1. 14	Item Selling Price	#,0.00;-#,0.00	1234.12 1234.1234	1,234.12 1,234.12
neral Ledger	Item Purchase Price / Costing Merge Same Item Code ✓ Prompt Negative Stock Quantit ✓ Show Document Project ✓ Buntime Stock Costing Calcula		Step 4	1,234,12
Unit Price General Ledger Customer Supplier	Merge Same Item Code Prompt Negative Stock Quantit	ty Dialog Box tion for Stock Document hber Transaction Date Chec	Step 4	,,201,1

Step 5 : During sales and purchase transaction make sure you can call out the project option, then update accordingly.

			1
	Invoice	Cancelled	
stomer: 300-A0002 💌		Inv No : < <new>></new>	
ALPHA & BETA COMPUTER		Nest140: ///-12/15001	
tess - 838 JALAN WORLD		Date - 18/11/2015 •	
40485 RAWANG			1
SELANGOR DE			
		Terms · 45 Days -	
scription :- Sales		T 111	
- 🕢 😋 Profit Estimator		Est No: -	
			n.
ivoice Matrix.			
Item C Description More Desc Rem	ark 1 Project Qty J S/U QTY U/P Sub T	Fotal F Ta Tax Am Sub Tot Account T	
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When key-in transaction, some user will ask why there have a project at item detail and beside customer | More tab also have project?

<u>What is the different and what is the purpose between More | Project |(Document Project) and Item Detail |</u> <u>Project (Item Project)?</u>

	Project	PJ-PetalingJaya 🗸	
Attachmente	Area	Code	Descr
	Validity		NON-PROJECT
	D/Term	A	A
a	CC	В	B DrO
_	Ref 2 Ref 3	P12W1	WEEK1
Note	Ref 4	P12W2	cheve
	Country	P12W3	NON-PROJECT A B WEEK 1 WF= Sheet Project Iance Sheet Project
7	Branch	P12W4	ance
3	Delivery	Ba	1 cr
Itom Tomolato	Address	P1 1	LEK 1
		PID	WEEK 2
D		P13W	WEEK 3
-	Attention	P13W4	WEEK 4
	Phone	P13W5	WEEK 5
	Fax	PJ-PetalingJaya	PJ-PetalingJaya
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	Phone		
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tem	C D	esc P	OFIT & LOSS OFIT & Project Qty J S/UQTY U/P PJ-Pet 0.00 0.00 500

Project has 2 purposes: Balance Sheet Report

- In order for balance sheet to capture the project figures, at the top left more button (Document Project), you need to select the project.

Profit and Loss

- To show your detailed profit and loss by project, you'll need to select the project on each item under the item detail (Item Project).

It is not compulsory to select either of them, it depends on what kind of report you wish to view.

		Cash Book Ent	ry		
Paym	ent Voucher	Doc Projec	Voucher Next No: Date:	PV-00060	: <u>N</u> ev Ed
Deu Te	TAM ALT		Project :		Car
Pay To	TAN ALI			<u>·</u>	Refr
Payment By:	CASH IN HAND	Currency Currency Cheque		Agent:	
≣ G/L C 0 ▶904-000 S	GL Descri, Description	Project PJ-PetalingJaya	Amount Tax Tax Tax 1,000.00	Am Sub Total (Ta 0.00 1,000.00	
			Project		
1 record	To			0.00 1,000.00	

Same Things Apply on GL | Cash Book Entry.

After complete update the document with project, then how to view report with project and compare by project? For example : **GL** | **Print Profit & Loss Statement.**

Step 6 : Filter the date that you want to view for P&L report, then if you want to view project comparison then choose "Comparison – Project (6 column)"

Profit & Loss Statement				
Imaging Profit and Coss for the period 01/01/2013 to 13/11/2013 Image: The profit and Coss for the period 01/01/2013 to 13/11/2013 Image: The profit and Coss for the period 01/01/2013 to 13/11/2013 Image: The profit and Coss for the period 01/01/2013 to 13/11/2013 Image: The profit and Coss for the period 01/01/2013 to 13/11/2013 Image: The profit and Coss for the period 01/01/2013 to 13/11/2013 Image: The profit and Coss for the period 01/01/2013 to 13/11/2013 Image: The profit and Coss for the period 01/01/2013 to 13/11/2013 Image: The profit and Coss for the period 01/01/2013 to 13/11/2013 Image: The profit and Coss for the period 01/01/2013 to 13/11/2013 Image: The profit and Coss for the period 01/01/2013 to 13/11/2013 Image: The profit and Coss for the period 01/01/2013 to 13/11/2013 Image: The profit and Coss for the period 01/01/2013 to 13/11/2013 Image: The profit and Coss for the period 01/01/2013 to 13/11/2013 Image: The profit and Coss for the period 01/01/2013 to 13/11/2013 Image: The profit and Coss for the period 01/01/2013 to 13/11/2013 Image: The period 01/01/2013 to 13/11/2013 to 13/11/2013 Image: The period 01/01/2013 to 13/11/2013 to 13/11/2013 Image: The period 01/01/2013 to 13/11/2013 to 13/11/2013 to 13/11/2013 Image: The period 01/01/2013 to 13/11/2013 to 13/11/2013 to 13/11/2013 Image: Th	ns :- ow Up to Level 2 - Use Second Description. Zero Balance Account. Print Sub Account Only Print Manufacturing Account Print Project Comparison Show Column Options			
Main Grid Transform				
Main Grid Transform Image: Second state of the				

6 columns = up to 6 projects 10 Columns = up to 10 projects 19 Columns = up to 19 projects. Step 7.1 : After selecting the report that you want, make sure to tick on the "Show Column Options", then the top of the report will appear column option.

Step 7.2 : You may change the period that you want to view, eg : by default it will be " Current Month". If you want to view whole year figure then you have to change to " Current Year ".

Profit & Loss Statement	
Period : Current Month V Month Index : 0	Percentage Budget
Font: Current Quarter Current Half Year Step 7.2 Date: Current Year Agent Month Report Quarter Half Year Id loss for the period 01/01/2015 to 18/11/2015 Year Year Year Comparison - Yearly (4 Years) Comparison - Project (10 Columns) Comparison - Project (10 Columns) Comparison - Project Summary (2D Rows) V	Header Script : Options :- Show Up to Level Use Second Description. Zero Balance Account. Print Sub Account Only Print Manufacturing Account Print Project Comparison Show Column Options Step 7.1
The second secon	Year 2015 y>

Step 8 : After change the column option, next you have to tick on the "Print Project Comparison", then at right hand site will come out the project tab, you can select which project that you want to view then click on Add.

2	Profit & Loss Statement		
Period : Current Month w Month Index : 0 0 Pont 9 Tohoma v 8 0 Project: 0 0 Dale : 18/11/2015 V Project: v Agent : v Report Tile : Trading Profit and Loss for the period 01/01/2015 to 18/11/2015 ¥ - Select PL, Report Format :- Comparison - Project (8 Columns) Comparison - Project (9 Columns) Comparison - Project (9 Columns) Comparison - Project (9 Columns)	Detions :- Show Up to Level 2 :- Uw Second Denoiphon 2 au Balance Account Print Sub Account Brity Print Sub Account Brity Print Proved Tomparcont Print Proved Tomparcont	Step 8	Projects Image: Constraint of the second secon
Comparison - Project Summary (20 Rove) v Man Grid Transform	Account Dia data ta daskay -		 P13W2 WEEK 2 P13W3 WEEK 3 P13W4 WEEK 4 P13W4 WEEK 5 A A B B Image: P3-Petaling1aya

Step 9 : Click on Apply and you will see the result. The P&L report will compare each project that you select.

🖀 Profit & I	Loss Statement					×
Period : Current Month V Month Index : 0				Pe	ercentage 🗌 Budget	Projects
Font : 1 Tahoma V 8 V B I U S			Header	Script :	× 😼	t
Date : 18/11/2015 v Project: v Agent: v Area: v Report Title : Trading Profit and Loss for the period 01/01/2015 to 18/11/2015 Image: Comparison - Project Format :- v Comparison - Yearly (4 Years) Comparison - Project (6 Columns) v v Comparison - Project (10 Columns) Comparison - Project (19 Columns) v v Comparison - Project Summary (20 Rows) v v v	Options :- Show Up to Lu Use Secon Zero Balan Print Sub A	nd Description. ce Account. Account Only facturing Account et Comparison	9			
Main Grid Transform						
Account	Project Total	Project Total (%)	Year 2015		PJ-PetalingJaya '	1
SALES SALES SALES-HANDPHONES SALES-ACCESSORIES SALES-PREPAID	0.00 50,000.00 0.00 0.00 50,000.00	0.00 100.00 0.00 0.00 100.00	5.00 51,099.99 109,684.21 990.57 161,779.77	0.00 0.00 0.00 0.00 0.00	0.00 50,000.00 0.00 0.00 50,000.00	
SALES ADJUSTMENT						
RETURN INWARDS-HANDPHONES	0.00	0.00	(2,000.00)	0.00	0.00	
	0.00	0.00	(2,000.00)	0.00	0.00	
NET SALES	50,000.00	100.00	159,779.77	0.00	50,000.00	
COST OF COODS SOLD						

~ The End ~